



To: Councillor Flynn, Convener; Councillor Yuill, Vice Convener; and Councillors Jackie Dunbar, Duncan, Graham, Lumsden, Avril MacKenzie, Mennie and Reynolds.

Town House,  
ABERDEEN 26 November 2019

## **AUDIT, RISK AND SCRUTINY COMMITTEE**

The Members of the **AUDIT, RISK AND SCRUTINY COMMITTEE** are requested to meet in **Committee Room 2 - Town House** on **WEDNESDAY, 4 DECEMBER 2019 at 2.00 pm.**

FRASER BELL  
CHIEF OFFICER - GOVERNANCE

### **B U S I N E S S**

#### **NOTIFICATION OF URGENT BUSINESS**

1.1 There are no items of urgent business at this time

#### **DETERMINATION OF EXEMPT BUSINESS**

2.1 Members are requested to determine that any exempt business be considered with the Press and Public excluded

#### **DECLARATIONS OF INTEREST**

3.1 Members are requested to intimate any declarations of interest (Pages 5 - 6)

## **DEPUTATIONS**

4.1 There are no requests at this time

## **MINUTE OF PREVIOUS MEETING**

5.1 Minute of Previous Meeting of 25 September 2019 (Pages 7 - 14)

## **COMMITTEE PLANNER**

6.1 Committee Business Planner (Pages 15 - 20)

## **NOTICES OF MOTION**

7.1 There are none at this time

## **COMMITTEE BUSINESS**

### **Risk Management**

8.1 Risk Management Policy (Pages 21 - 34)

8.2 ALEO Assurance Hub (Pages 35 - 60)

### **Internal Audit**

8.3 Internal Audit Progress Report - IA/19/013 (Pages 61 - 76)

8.4 Internal Audit Follow Up on Recommendations - IA/19/014 (Pages 77 - 100)

8.5 Contract Management - IA/AC1926 (Pages 101 - 116)

8.6 Stock Control - IA/AC2007 (Pages 117 - 132)

8.7 IJB Directions - IA/AC1924 (Pages 133 - 142)

## **Annual Reports and Accounts**

8.8 Annual Accounts 2019/20 - Action Plan and Key Dates (Pages 143 - 148)

## **Legal Obligations**

8.9 RIPSA Quarterly Report (Pages 149 - 154)

## **Scrutiny**

8.10 Scottish Public Services Ombudsman Decisions and Inspector of Crematoria Complaint Decisions (Pages 155 - 164)

## **EXEMPT/CONFIDENTIAL BUSINESS**

9.1 Exempt Business where required

EHRIA's related to reports on this agenda can be viewed at  
[Equality and Human Rights Impact Assessments](#)

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Should you require any further information about this agenda, please contact Karen Finch, tel 01224 522723 or email [kfinch@aberdeency.gov.uk](mailto:kfinch@aberdeency.gov.uk)